

# California Professional Concierge

A project manager for home or office.... so you can spend your precious time on other things, for help with those special projects you simply can't find time for

Drowning in an ocean of tasks?

No land in sight?

**Providing customized service with attention to detail to research, organize and complete your special project**

**Send your SOS with a message in a bottle to:  
[CaProConcierge@Gmail.com](mailto:CaProConcierge@Gmail.com)**

<http://www.californiaprofessionalconcierge.com/index.html>

<http://www.linkedin.com/pub/california-professional-concierge/75/901/866>

**Customized service  
to meet your unique needs**

**RESEARCH | ANALYSIS  
ORGANIZATION | IMPLEMENTATION**

# California Professional Concierge



Relax and enjoy the beach,  
your time is priceless.

# Services

## **APPRAISALS**

Secure for antiques, art, automobiles, coins, jewelry, stamps and other collectibles

## **AUTO**

Research the best car for your needs

## **CONTRACTORS & VENDORS**

Identify, secure cost estimates and coordinate services

## **EDUCATION**

Analyze and recommend the best college for your child

## **HEALTH & WELLNESS**

Find and schedule appointments and services

## **PETS**

Identify the appropriate dog breed that is a good fit for your family

Obtain a daycare, groomer, trainer or veterinarian for your pet

## **REAL ESTATE**

Find a new home

Prepare and stage a home for sale

Provide relocation services

Residential property management

Select a realtor

## **PERSONAL SHOPPING**

Find a personal or corporate gift or care package for someone special

## **SPECIALTY PROJECTS**

Any other project you need help with

## **VACATION**

Villa, Home and Condo rental coordination

Send your SOS with a message in a bottle to: [CaProConcierge@Gmail.com](mailto:CaProConcierge@Gmail.com)